



PROPERTY RECORDING INFORMATION REQUEST FORM

COWLEY COUNTY REGISTER OF DEEDS

311 E 9TH SUITE 103/ P.O. BOX 741

COWLEY COUNTY, KS 67156

620-221-5461 tlong@cowleycountyks.gov

Full Name: _____

Email Address: _____

Phone Number: _____

Mailing Address: _____

TYPE OF INFORMATION REQUESTED

- Deeds
- Mortgages
- Other (Please specify) _____

PROPERTY DETAILS

Property Address: _____

Parcel Number (if known): _____

Brief Legal (quarter in Sec-Twn-Rng): _____

(Subdivision Blk-Lot): _____

DELIVERY METHOD

Preferred method for receiving documents

- Electronic Copy (email- \$1.00 per instrument)
- Physical Copy (mail- \$1.00 per page)

INSTRUCTIONS FOR SUBMISSION

Submit via E-mail, mail, In-Person:

Cowley County Register of Deeds, PO Box 741, 311 E 9th Ste 103 Winfield, KS 67156 tlong@cowleycountyks.gov
For Inquiries contact us at 620-221-5461

Office hours are 8-5 M-F, closed 12-1